

BOARD MINUTES

Date and Time	8 th October 2014
Location	Fèis Rois Office, Strathpeffer Road, Dingwall
Purpose	Quarterly Meeting
Present	Fiona Dalgetty (Chief Executive), Harriet Dempster (Chair), Colin McLean, Duncan MacQuarrie, Colin Sandilands, Carol Miller, Mark Sheridan and Jennifer McGlone
Apologies	Caroline Hewat and Maggie MacDonald

SUMMARY OF ACTION POINTS

Action Ref. Number	Action	Responsibility	Time line
Item 1	Investigate Amazing Things	Fiona Dalgetty	Before next meeting
Item 2	Send 2015 – 2020 Business Plan to printer	Fiona Dalgetty	ASAP
Item 3	Invite Fèis Rois Highland Youth Arts Hub Representatives to attend Board meetings	Harriet Dempster	In the New Year

Agenda Item

2014.02.01 Preliminaries and Matters Arising

Harriet Dempster welcomed everyone to the meeting and thanked the staff for their work over the past quarter, particularly on key summer projects, including The Ceilidh Trail and links with The Commonwealth Games.

The minute of the previous meeting on 17th June were agreed as a correct record. The minute was moved by Colin McLean and seconded by Duncan MacQuarrie.

2014.02.02 Reports and Updates

(a) Financial Report

Fiona Dalgetty gave a detailed update on the current financial position of the company.

Duncan MacQuarrie commended the staff on the range of funding and the high level of earned income being achieved.

(b) Staff Reports

Fiona Dalgetty gave an update on training and awards for young people. Catriona Ramsay has recently completed a number of volunteer hours leading to a Saltire Awards. Duncan MacQuarrie told Fiona and the Board about *Amazing Things* – an awards network in Scotland.

ACTION: Fiona to look into Amazing Things

Harriet Dempster commented on the good progress Katie has made during her apprenticeship and noted the increased quality of her reports to the Board/. The Board offered their congratulations to Katie on successfully completing her Level 3 Award in Community Arts Management.

2014.02.03 Strategic Planning Overview

The Board formally approved the 2015 – 2020 Business Plan.

ACTION: Fiona Dalgetty to liaise with designer to get final draft sent to printer

2014.02.05 Notified AOCB

A discussion was had around youth empowerment and how best to involve young people in strategic planning at Fèis Rois.

It was agreed that the best way to do this would be through the development of the Highland Youth Arts Hub.

Action: Invite the Fèis Rois Highland Youth Arts Hub representatives, Katie MacDonald and Alasdair MacKenzie to attend the quarterly Board meetings in 2015.

2014.02.06 Date and time of next meeting

It was agreed that a meeting in December would be too close to this October meeting date. A date will be agreed for January so the Board can have sight of the completed quarter 3 management accounts.