

BOARD MINUTES

Date and Time	8 th October 2014 at 7.00pm
Location	Fèis Rois Office, Suite 3, Dingwall Business Centre, Strathpeffer Road, Dingwall, IV15 9QF
Purpose	Annual General Meeting
Present	Staff: Fiona Dalgetty, Rachael Duff, Marion Mackay Board: Harriet Dempster (Chair), Duncan MacQuarrie, Jennifer McGlone, Colin McLean, Carole Miller, Mark Sheridan, Colin Sandliands Public: Tim Dawson
Apologies	Arthur Cormack, Caroline Hewat, Maggie MacDonald, Ian Smith

SUMMARY OF ACTION POINTS

Action Ref. Number	Action	Responsibility	Time line
1.	Prepare tender document for new accountant.	Marion Mackay	ASAP
2.	Revise the constitution	Fiona Dalgetty & Harriet Dempster	Over the next year

Agenda Item

2014.01 Preliminaries

The Chair welcomed everyone to the meeting. Apologies were noted. The minutes of the previous AGM on 17th September 2013 were agreed as a correct record. The minute was moved by Colin Sandilands and seconded by Carole Miller.

The Chair acknowledged the action point from last year's meeting regarding the continued work that needed to be done in order to approve the 2013 accounts and thanked Marion Mackay and Fiona Dalgetty for their work on this.

2014.02

(a) Chair's Report

The Chair thanked the small staff team for their continued dedication and commitment to Fèis Rois.

In particular, she noted the growth in the Education Portfolio and thanked the Education Manager, Rachael Duff for her work throughout the year. Following a small pilot project in 2012/13, Fèis Rois was awarded a contract by Dumfries & Galloway Council to deliver Youth Music Initiative workshops in 103 primary schools in the region in 2013/14.

The Chair highlighted the important role of Fèis Rois in providing employment for musicians and artists in Ross-Shire, the Highlands and across Scotland. In particular, she highlighted that Fèis Rois has been able to support youth employment in the Highlands through both the Creative Scotland / Young Scot Creative Apprenticeship Scheme and the BBC Performing Arts Fellowship programme.

She reported on the quality of the core programme of weekly classes and residential courses, and the continued growth of the national Ceilidh Trail. She commented that Fèis Rois should be proud of sustaining participation and growing events in this period of recession.

The full Chair's report is available to read upon request.

(b) Annual Accounts

The Annual Accounts were once again prepared by Anne Watson of Johnston Carmichael, Inverness. The accounts were approved by the Directors.

Mark Sheridan commented on the tremendous scope and breadth of the work of Fèis Rois and the wide ranging impacts of this work. He said he feels the organisation has very strong leadership.

Duncan MacQuarrie said that the Directors should ensure that funders are aware of the added value and economic impact of the work of Fèis Rois in the Highlands.

2014.03 Rotation and Appointment of Directors

All nine Directors stood down and then stood for re-election.

The following were voted in as office bearers:

Chair – Harriet Dempster

Vice Chair – Mark Sheridan

Secretary – Colin Sandilands

2014.04 Notified AOCB

With Johnson Carmichael preparing the accounts for more than 5-years, it was agreed that it would be good practice to tender for a new accountant. The Directors approved that a tender document should be prepared and the work be put out to tender for preparing the 2015 accounts.

ACTION: Marion Mackay to prepare a tender document and a new accountant should be appointed by the Board.

The Board discussed the existing constitution. The Board agreed that the existing Memorandum and Articles are outdated and should be reviewed in line with the current work of Fèis Rois and with developments in technology. It was agreed that an amended constitution should be prepared for approval at the next AGM in 2015.

ACTION: Fiona Dalgetty to work with the Chair on revising the existing constitution.