

## AGM MINUTES

Date and Time	10 <sup>th</sup> November 2015 at 7.00pm
Location	Coul House Hotel, Contin
Purpose	Annual General Meeting
Present	Staff: Rachael Duff, Catriona Ramsay, Stacey Toner Board: Harriet Dempster (Chair), Duncan MacQuarrie, Colin McLean, Maggie MacDonald, Carole Miller, Colin Sandilands Accountant: Coll Murchison-MacDonald Public: Corrina Hewat, Colin Miller, Conal McDonagh, Shannon Cowie, Nicola Simpson, Duncan Macgillivray (from 7.30pm)
Apologies	Mark Sheridan, Arthur Cormack, Caroline Hewat, Allison Watson, Marion Mackay, Fiona Dalgetty

## SUMMARY OF ACTION POINTS

Action Ref. Number	Action	Responsibility	Time line
2015.02.01	Board to review finance recommendations	Board of Directors	By end of financial year
2015.04.01	New constitution paperwork to SenScot Legal	Rachael Duff	Immediate

### Agenda Item

#### 2015.01 Preliminaries

The Chair welcomed everyone to the meeting and round the table introductions were made. Apologies were noted. The minutes of the previous AGM on 8<sup>th</sup> October 2014 were agreed as a correct record. The minutes were moved by Colin Sandilands and seconded by Duncan MacQuarrie.

The Chair acknowledged the action points from last year's meeting regarding the appointment of a new accountant firm and welcomed Coll Murchison-MacDonald from Saffery Champness to the meeting. Harriet Dempster thanked Fiona Dalgetty for her work on the new constitution.

#### 2015.02

##### (a) Chair's Report

Harriet Dempster thanked the staff team for their continued dedication and commitment to Fèis Rois and noted the growth and breadth of the work being delivered. She congratulated the team on another exciting and positive year for the thriving organisation.

In particular, she thanked Creative Scotland for their ongoing support and highlighted the work delivered through the Highland Youth Arts Hub (HYAH) project. Harriet thanked Stacey Toner for

her work on managing this project and noted how delighted the Board are to see so many opportunities and projects coming out of the HYAH for both young people and artists.

The Chair highlighted the ceilidh trail projects and the important role Fèis Rois play in providing training and career opportunities for young musicians in Ross-Shire, the Highlands and across Scotland. She thanked Fiona Dalgetty and Catriona Ramsay for their work on this project.

Harriet reported on the exciting development of the core work of Fèis Rois as well as developments within our national and international project remit, the latter which has seen Fèis Rois strengthen partnerships with Australia and Romania. Harriet highlighted the Voyage of the Hector commission by John Somerville and the trip John and Fiona took to Australia with a group of young musicians to perform on an international platform.

Harriet thanked Fiona Dalgetty for her vision and her role in leading the organisation from strength to strength.

The full Chair's report is available to read upon request.

### **(b) Annual Accounts**

The Annual Accounts were prepared by Coll Murchison-MacDonald of Saffery Champness, Inverness. Coll stated the company were happy to have been appointed and that the first year is often the hardest when taking on a new client.

Coll thanked Marion Mackay for her hard work on the finances. He was happy to report all systems in place are fit for purpose and the company, dated 31<sup>st</sup> March 2015, is in a robust position. Coll highlighted some procedures the Board may wish to consider putting in place for the future. Details are noted in the 2014/15 accounts and the Board agreed to look into these recommendations. Harriet Dempster echoed Coll's thanks to Marion for her ongoing work for the company.

The accounts were approved by the Directors.

**ACTION:** Board to discuss the recommendations from Saffery Champness

### **2015.03 Rotation and Appointment of Directors**

Duncan MacQuarrie and Carole Miller stood down from the Board after serving six years. Shannon Cowie and Conal McDonagh were voted onto the Board as new members and the remaining existing members were re-elected back onto the Board.

The following were voted in as office bearers:

Chair – Harriet Dempster

Vice Chair – Mark Sheridan

Secretary – Colin Sandilands

A presentation was made to Duncan and to Carole for their support and dedication to Fèis Rois over the years. The Chair also thanked them for their knowledge, expertise and time which they brought to the company. Both directors were presented with a tune, written for them by Corina

Hewat (for Carole) and by Duncan Macgillivray (for Duncan). The Board thanked Corina and Duncan for the lovely commissions.

**2015.04 Notified AOCB**

The Board approved the new amended constitution. This was then signed off by Harriet Dempster.

**ACTION:** Rachael Duff to submit the paperwork to SenScot Legal.